

Internal Sales Engineer

The company are looking for a self-motivated and confident individual to support a busy sales office that supply Electric Motor, Industrial Gearboxes and Conveyor Drives to machine builders, after market supply companies and end users. We need someone perform a number of sales duties including:

Taking enquiries:

- Via phone calls
- Emails

Preparation of quotations:

- From telephone enquiries
- Email enquiries

Understanding of pricing structure and can be trained on:

- The use of sales price lists
- Supplier cost lists
- Clear understanding of gross margin
- Sales mark up and profitability

Desired skills

- Excellent IT skills
- Well organised
- Confident making and receiving phone calls
- Ability to track and chase quotations and sales leads
- Knowledge of selling on an ebay shop but not essential
- Knowledge of social media
- Proactive selling via targeted approach to specific customer groups via email, telephone and social media

Personal qualities

- Professional attitude and enthusiastic approach to working in a team
- Good communication and interpersonal skills
- To show initiative and a willingness to learn

Desired qualifications

- C or above in English & maths at GCSE or equivalent

Future prospects

- Full time position for the right candidate and salary to match
- Part time position considered (i.e. to suit school hours)

NOTES: Applicants please visit and read our website before submitting your CV